PRIORITIES OF ACCESS POLICY

RATIONALE
In the interest of effective management and the well being of the children and parents of our kindergarten community, it has been necessary to introduce a Priority of Access Policy. This policy sets out clear and well-defined criteria as a guide for enrolments.

POLICY STATEMENT
The policy intentions are that:

- the administration of enrolments are fair and equitable
- The safety of children and quality of education is maintained during periods of high enrolment demand.
- Members of the local community have priority access to their local preschool.
- The centre operates within its stated capacity

CRITERIA
Admission to the kindergarten will be based on the following priorities:

1. Children whose family circumstances require special consideration, such as a child with a disability, and who have a residential address in the local area
2. Children who have a residential address in the local area.
3. Children cared for in the local area by Hawthorn Child Care Centre, Waite Campus Children’s Centre, Family Day Care and family carers
4. Children whose siblings have previously attended the kindergarten.

In the event of excessive demands on the service, and all of the above criteria having been met, prioritization will be based on the date that the application was received.

The Director has the discretion, at any time, to consider other family circumstances in the application of the above access criteria.

Approved: Governing Council

Approved: Preschool Director

Review Date: March 2013